

Submission Deadline | 5:00 pm CT on Friday, December 1, 2023

The Oklahoma Academy of Nutrition and Dietetics Spring Convention is our annual conference for dietetic and nutrition professionals. This event provides educational sessions focused on emerging research and trends in agriculture, clinical, community, education, food service, research, sustainability, private practice, public policy and other nutrition and dietetic professional practice areas.

Spring Convention also provides the opportunity to recognize rising dietetic leaders at our annual award reception. In addition, there are several opportunities for dietetic professionals and students to network and explore the vendor fair to engage with exhibitors, learn about products and services, receive nutrition educational materials for patients and sample food products.

We're seeking a variety of **in-person** and **virtual** presentations that are based on the current evidence and/or science-based information with diversity, equity, inclusivity, and accessibility in mind.

It is top priority that sessions are thought-provoking, promote critical thinking, and encourage engagement for participants while promoting the health of all Oklahomans. Sessions cannot contain any promotional product or company marketing.

Format and Audience

To maximize total continuing education units, while allowing time for Q&A, all sessions will be 60-minutes with 40-to-45 minutes for the presentation and 15-20 minutes for Q&A.

Your audience will be Registered Dietitians Nutritionists (RD/RDN) and Dietetic Technicians, Registered (NDTR) who work in clinical, community, food service, private practice, higher education, sports, etc., healthcare providers (physicians, therapist, speech therapist, etc.) and dietetic students (undergraduate and graduate level).

Speakers

- Session and proposal will be limited to two (2) speakers
 - The OKAND Program Planning Committee must approve:
 - A session proposal for more than 2 speakers
 - All sponsored speakers/sessions
- Speakers should use vocabulary and language that can be understood by participants
- Speakers should demonstrate professionalism and creativity to engage participants
- Non-sponsored 60-minute session speakers will be provided the following compensation:
 - Speakers - \$250 honorarium and full 2-day conference registration
 - **OKAND is unable to provide speaker travel or lodging accommodation**
- Sponsored speaker/session content must be educational, not promotional or commercial

RFP Overview

Please review the following pages before submitting your proposal. Below are examples of sessions topics of interest using the CDR Spheres and Suggested Competencies.

Topics that the committee is interested in speaking proposals for (this is not an exhaustive list):

- **All topics can be presented with an interdisciplinary approach, utilizing other care providers in allied health professions**
- Diabetes care for individuals including medication management, GLP-1 and/or other medications that are new / upcoming, PCOS and information about diet such as glycemic load and glycemic index
- Chronic Kidney Disease, including medication, interdisciplinary approaches, recent research and dietary changes
- Non-Alcoholic Fatty Liver Disease
- Gender-affirming care and nutritional approaches
- Weight-inclusive care for patients and the non-diet approach
- Anti-inflammatory Diet
- Community nutrition/group nutrition topics
- Social media for RDs such as promotion of evidence based care, adhering to FTC guidelines, and other related topics
- Using AI in the nutrition field, ways to improve patient care and private practice as well as support our communities
- GI/IBS topics with new evidence based topics
- Private Practice topics for RDNs such as licensure, insurance, marketing and more
- License compact updates
- Additional proposal topics can be found here, starting on page 6:
https://admin.cdrnet.org/vault/2459/web/New_CDR_Compencies_2021.pdf

Any of the above can be presented as groups/panels, if proposed. Additionally, similar topics may be considered for a speaker panel, if the speakers agree.

RFP Requirements

Proposals must be submitted using this link: [Request for 2024 Spring Convention Proposals](#) and must be submitted by 5:00 pm CT on Friday, December 1, 2023. Late and/or incomplete proposals will not be considered. All fields need to be completed via the online form. If the proposal is accepted, some of the information could be used for marketing purposes.

Session outcomes need to be clearly defined and achieved by the session conclusion.

A complete proposal must include all the following components:

- Session title, descriptive of the educational content
- Type and length, 60 minutes with lecture, discussion, or interactive such as polling
- Abstract- 250-300 words
- Knowledge level 1, 2, or 3
- Three (3) learning outcomes or objectives

Speaker(s) All contact information plus the following:

- CV or resume, PDF only, 10 MB maximum
- Bio for session moderator to use, **PLEASE** no more than 100 words, PDF only
- Photo: headshot in PNG format, 250 x 250 pixels.

RFP Scoring Guidelines

Proposals will be reviewed and scored by the Program Committee members based on the following criteria:

- How is this topic timely and relevant for participants?
- Is the topic aligned with CDR Sphere-Based Performance Indicator(s)?
- Does the speaker provide an innovative perspective or a unique approach to the topic?
- Is the speaker a recognized expert based on years of experience, research, or education?
- If the speaker is an RD/RDN, are they a member of the Academy of Nutrition and Dietetics or other professional organization?
- If the speaker is not an RD/RDN, do they have other credentials that verify their expertise?
- Is there extensive peer-reviewed, published research supporting the science for this proposal, or does the proposal indicate the need for more evidence before drawing conclusions?
- Is the session proposal based on providing knowledge level 1, level 2, or level 3 content?
 - Level 1: Assumes that the participant has little, or no prior knowledge of the subject area(s)
 - Level 2: Assumes that the participant has general knowledge of the literature and professional practice within the area(s) covered
 - Level 3: Assumes that the participant has thorough level of knowledge/expertise and professional practice within the area(s) covered
- Has the speaker previously spoken at the OK Academy's spring convention on the same topic?

[See the application questions](#) and prepare prior to submitting your proposal. When ready to submit, [complete the RFP Google Form](#) by 5:00 pm CT on Friday, December 1, 2023. Acceptance notification will be sent by January 2024.